

<b>Fiscal Unit/Academic Org</b>	Germanic Languages & Lit - D0547
<b>Administering College/Academic Group</b>	Humanities
<b>Co-administering College/Academic Group</b>	
<b>Semester Conversion Designation</b>	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
<b>Current Program/Plan Name</b>	German Minor
<b>Proposed Program/Plan Name</b>	German Minor
<b>Program/Plan Code Abbreviation</b>	GERMAN-MN
<b>Current Degree Title</b>	

## Credit Hour Explanation

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		25	16.7	15	1.7
Required credit hours offered by the unit	Minimum	25	16.7	15	1.7
	Maximum	25	16.7	15	1.7
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	20	13.3	12	1.3
	Maximum	20	13.3	12	1.3

## Program Learning Goals

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

Program Learning Goals •

## Assessment

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

Is this a degree program (undergraduate, graduate, or professional) or major proposal? No

## Program Specializations/Sub-Plans

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

## Pre-Major

Does this Program have a Pre-Major? No

**Attachments**

- Germanminorold.docx: German minor advising sheet  
*(Quarter Advising Sheet(s). Owner: Grotans,Anna Anita)*
- Germanminorrationalere.docx: German minor rationale  
*(Program Rationale Statement. Owner: Grotans,Anna Anita)*
- Germminoradvisenew.doc: German minor semester advising sheet  
*(Semester Advising Sheet(s). Owner: Grotans,Anna Anita)*
- GermanUndergradCourses.docx: Undergradcourses  
*(List of Semester Courses. Owner: Grotans,Anna Anita)*
- ConversionCover.doc: Chair's cover letter  
*(Letter from Program-offering Unit. Owner: Grotans,Anna Anita)*
- GermGradNotesmeetingFINAL.doc: German minor transition  
*(Transition Policy. Owner: Grotans,Anna Anita)*
- A and H.CL.GLL.Undergrad.docx: A and H CL  
*(Letter from the College to OAA. Owner: Williams,Valarie Lucille)*

**Comments**

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Grotans,Anna Anita	01/30/2011 04:46 PM	Submitted for Approval
Revision Requested	Grotans,Anna Anita	03/10/2011 02:45 PM	Unit Approval
Submitted	Grotans,Anna Anita	03/10/2011 03:00 PM	Submitted for Approval
Approved	Grotans,Anna Anita	03/16/2011 12:02 PM	Unit Approval
Revision Requested	Williams,Valarie Lucille	04/01/2011 03:28 PM	College Approval
Submitted	Grotans,Anna Anita	04/14/2011 03:41 PM	Submitted for Approval
Approved	Grotans,Anna Anita	04/14/2011 03:41 PM	Unit Approval
Approved	Williams,Valarie Lucille	04/14/2011 03:55 PM	College Approval
Pending Approval	Nolen,Dawn Jenkins,Mary Ellen Bigler Meyers,Catherine Anne Vankeerbergen,Bernadete Chantal Hanlin,Deborah Kay	04/14/2011 03:55 PM	ASCCAO Approval



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April 11, 2011

Lawrence Krissek, Professor of Earth Sciences  
Faculty Chair, Committee on Curriculum and Instruction  
College of Arts and Sciences

Dear Larry,

The Department of Germanic Languages and Literatures has completed its proposal for semester versions of its undergraduate programs:

Undergraduate Major:  
BA in German

Minor Programs:  
Minor in German  
Minor in Scandinavian

The Arts and Humanities Disciplinary Advisory Panel for Curriculum within the College of Arts and Sciences reviewed and unanimously approved the undergraduate programs from Germanic Languages and Literatures during its February 4, 2011 meeting. The BA in German has an assessment plan on file with OAA, verified October 15, 2010.

Most specifically, I have highlighted the important changes for each program below:

**Bachelor of Arts in German:** The BA in German was last revised and approved by CAA previous to 2006. The Department took this opportunity to make changes in the undergraduate major and to implement suggestions from its recent 2009 program review. The undergraduate BA is changing with re-envisioned status. The quarter-based degree is a minimum of 44 credit hours with 25 credit hours in pre-requisites, and its semester-based version is 33 credit hours with 12 credit hours of pre-requisites. The department has deleted the previous two track option, and it is offering only one track. The department has provided a detailed transition plan for students beginning the pre-requisite course-work in German and for those in the major course-work.

Also note that the Learning Goals in PACER are shortened in order to accommodate the character limit in the computer program. The full Germanic learning goals are found within the body of the proposal.

**Minor Programs:**

- Minor in German: The Minor in German was last updated in September 2009. The quarter-based program is 25 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-

requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. The quarter based ASC Minor Advising Sheet highlighted different paths in the minor such as Language or Literature or a combined Language and Literature track. For semesters, the minor requires instead two core courses, and then provides a selection of three courses from a full list. Note: only one course taught in English may be taken to fulfill one of those courses, therefore the Minor in German fulfills the rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language.

- Minor in Scandinavian: The Minor in Scandinavian was last updated in 1984. The quarter-based program is 20 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. However it is listed as re-envisioned since two new courses are added to the minor. The two quarter-based core requirements remain the same and are increased by one course in the semester version. The electives available for student-choice include a new course. Note: The minor core is taught in the language, therefore it fulfills the ASC rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language.
- Minor in Yiddish: The Minor in Yiddish was last updated before 2006. The quarter-based program is 20 credit hours with 20 credit hours of pre-requisites. The semester-based program is 15 credit hours beyond 1103, with twelve credit hours of pre-requisites (1101-1103). The minor is a course-to-course translation: 5 courses required in the minor course work in quarters, and still 5 courses required in the minor on semesters. Note: The minor core is taught in the language, therefore it fulfills the ASC rule of 6 credit hours at the 3000-level or above or courses at the 2000-level taught in the language. There is a typo on the Proposed Yiddish Minor Core Courses: 401, 402, 603 are 4401, 4402, and 5603.

We are sending these undergraduate programs forward for review and approval in the next stage of curricular review at the Arts and Sciences Committee on Curriculum and Instruction.

The courses that are specific to all of the programs are listed under multiple Book 3 Listings of Scandinavian, Swedish, German, Yiddish. The courses have been advanced in PACER. All programs from Germanic Languages and Literatures have the approval of Arts and Humanities. If you have any questions or concerns, please do not hesitate to call or email me at 292-5727 or [williams.1415@osu.edu](mailto:williams.1415@osu.edu).

Thank you for your consideration of these proposals,



Valarie Williams, Professor of Dance  
Associate Dean, College of Arts and Sciences, Arts and Humanities

CC: Anna Grotans, Chair and Associate Professor, Department of GLL  
Mark Shanda, Dean, College of Arts and Sciences, Arts and Humanities  
Carmen Taleghani-Nikazm, Associate Professor and Calendar Conversion Coordinator,  
Department of GLL

March 12, 2011

To: Office of Academic Affairs  
Re: Semester Conversion

The Department of Germanic Languages and Literatures (GLL) is pleased to present the following revisions and suggested implementation for conversion to the semester calendar of our degree granting programs. Our Department houses three separate programs; changes within these programs can be summarized as follows (cf. attached documentation):

A. German

1. Masters Degree and PhD in German: re-envisioned with significant changes.
2. Undergraduate Major in German: re-envisioned with significant changes.
3. Undergraduate Minor in German: converted with minimal changes.

B. Yiddish and Ashkenazic Studies

1. Masters Degree and PhD in Yiddish and Ashkenazic Studies: re-envisioned with significant changes; these degrees are sub-specializations of the Masters Degree and PhD in Germanic Languages and Literatures.
2. Undergraduate Yiddish minor: converted with minimal changes.

C. Scandinavian Studies

1. Undergraduate minor: re-envisioned with significant changes.

GLL took advantage of a recent program review in November 2009 to assess and as a result restructure its programs and curriculum. The Department conducted a self-study which was followed by an external evaluator review. Recommendations made by the external evaluators and as a result of our own assessment were discussed and integrated into a conversion plan. The conversion tasks were divided among four departmental committees: 1) the German Undergraduate Studies Committee; 2) the German Graduate Advisory Committee with later input from the German Graduate Committee; 3) the Scandinavian Studies Committee; and 4) the Yiddish and Ashkenazic Studies Committee. In order to streamline the process, we focused on the following general principles: curricular coherence and achievement of learning goals, flexibility for students and faculty, adherence to a 2/3 reduction, and alignment with national trends in the respective fields. Major changes to the German graduate and undergraduate programs were discussed during several departmental council meetings and accepted by the voting members, consisting of the entire faculty, student representatives and a representative of lecturers in autumn 2010. The Scandinavian minor was re-envisioned by adding one

course to the core requirements (Scan 3350. Changes were presented to the faculty in January 2011; the relatively minor changes to the YASP program were presented to the faculty at our February 2011 departmental council meeting.

As chair of the Department, I can attest to the rigor with which the programmatic changes were undertaken and I approve all of the proposed changes to our undergraduate and graduate programs. Not only will the proposed changes better meet our students' needs, but they will also allow for more flexible scheduling and foster inter- and trans-disciplinary opportunities, e.g., make our courses more accessible to students from other programs, allow our students to undertake coursework in other programs, and facilitate team teaching.

All of the programs outlined above will continue after conversion to semesters has taken place. None of our programs are being withdrawn.

Sincerely,

Anna A. Grotans  
Associate Professor of German and Chair

## **Germanic Languages and Literatures Undergraduate Minor in German**

### **Program Goals**

The goal of the Undergraduate Minor Program in German in the Department of Germanic Languages and Literatures (GLL) at the Ohio State University is to help students develop the essential competencies and awareness that prepare them to succeed as global citizens. As they develop increasingly sophisticated communication skills and linguistic competency in German, they also acquire greater depth and breadth of knowledge about the history, society and culture of the German-speaking world and refine their analytical and critical thinking skills. Through this, and by facilitating their interaction with the German-speaking world, we prepare them for engagement with an increasingly diverse and fast-changing world and a rich life of continued learning.

### **Specific Learning Goals**

- **Linguistic Proficiency [communicative language competencies]**  
Students will demonstrate...
  - linguistic proficiency at the B1 or B2 level of the Common European Reference Framework for Language (CEFR)
  - the ability to reflect on their own language
  - develop translation skills
- **Knowledge [declarative knowledge/savoir]**  
Students will demonstrate knowledge in the following domains:
  - Linguistics (linguistic structure, historical development of the German language, sociolinguistics: knowledge/familiarity with the diversity of the German language; recognition and use of appropriate varieties of German)
  - History (sociocultural knowledge: major historical periods, major figures, major events, dates, chronologies, major theories of German history)
  - Cultural Achievements (sociocultural knowledge: major literary works, authors, movements and periods, basic knowledge of literary and/or cultural theory film and photography, music, visual and performing arts, German contributions to philosophy and intellectual history, public art, architecture, monuments)
  - German-speaking world (knowledge of the world, sociocultural knowledge, German language and culture in a global context: political system, geography, social system, economic issues, business culture, media, contemporary culture and perspectives, feuilleton debates of public sphere)
- **Critical Thinking and Communication Skills in German and in English**  
Students demonstrate the ability to
  - undertake critical reading and analysis of texts
  - interpret cultural products and events within relevant contexts
  - express ideas and perspectives clearly, cogently and persuasively in writing
  - present ideas clearly, cogently and persuasively in formal and informal situations orally
- **Intercultural Awareness and Skills [skills and know-how/savoir-faire, both practical skills and know-how and intercultural skills;]**

Students will demonstrate

- understanding of differences in verbal and nonverbal communication
- recognize cultural differences, similarities
- gain perspective on their own world view and cultural values in relation to the other culture's history, values, politics and culture
- recognize and appreciate the complexity of another culture

- **Lifelong Learning** [ability to learn/savoir-apprendre]

Students will demonstrate

- the ability to use sophisticated tools for research and knowledge acquisition
- evaluate the validity of resources available in the media landscape
- demonstrate confidence in initiating and maintaining contact with members of other cultures
- demonstrate awareness of themselves as learners
- use strategies to acquire, maintain and further develop knowledge and skills
- demonstrate the ability to collaborate effectively and respectfully

### **Program Structure**

A German minor consists of 15 units of coursework beyond German 1103.

**Core Requirements** (6 units):

German 2101 Texts and Contexts I (=3 units)

German 2102 Texts and Contexts II (=3 units)

**Electives** (9 units):

Students choose three German courses at the 2000-level or above. Only one course taught in English is allowed.

Changes from the current minor in the quarter system are minimal. We now require 24-26 credits beyond Ger 104. Most students enroll in Ger 201, 301 (both are prerequisites to most other German courses), 401, one GEC course and 1 further course.





## **Germanic Languages and Literatures Undergraduate Semester Courses**

(rough quarter equivalents, if course is retained, are listed in parentheses)

German 1101 (101): German 1  
German 1102 (102/103): German 2  
German 1103 (103/104): German 3  
German 1101.51 (101.51): Self-paced German 1  
German 1102.51 (102.51/103.51): Self-paced German 2  
German 1103.51 (103.51/104.51): Self-paced German 3  
German 1266 (102.66): Review  
German 1102.05 (new): German 2 (Bridge course)  
German 1102.03: German 2 (Bridge course=1102)

German 2101 (201): Texts and Contexts I: Contemporary German Language, Culture and Society  
German 2102 (301): Texts and Contexts II: 20th-Century German Language, History and Culture  
German 2193 (293): Individual Studies  
German 2194 (294): Group Studies  
German 2251 (250): German Literature and Popular Culture (GEC)  
German 2252H (263H): The Faust Theme (GEC)  
German 2253 (291): Magic, Murder and Mayhem (GEC)  
German 2350 (new): Introduction to German Studies  
German 2352 (275): Development of Contemporary Germany: Dresden Yesterday and Today (GEC)  
German 2367 (367): German Literature and American Culture (GEC)  
German 2798 (298.01 and 298.02): Study Tours

German 3101 (401): Texts and Contexts III: Historical Perspectives  
German 3252 (399): The Holocaust in Literature and Film (GEC)  
German 3253 (350)—The German Experience in North America (GEC)  
German 3351 (299): Democracy, Fascism, and German Culture (GEC)  
German 3200 (new): Topics in German Literature, Art and Film  
German 3300 (463): Topics in German Culture Studies, Social and Intellectual History  
German 3600 (530): Topics in German Linguistics/Language  
German 3602 (202): German for the Professions I  
German 3603 (303): Translation I  
German 3999H: Honors undergraduate research project

German 4191: Internship German for the Professions  
German 4194: Undergraduate Group Studies  
German 4200 (640): Senior Seminar in German: Literature, Art and Film

German 4250 (new): Senior Seminar in German Studies: Literature, Art and Film  
German 4252 (261/262/292): Masterpieces of German Literature (GEC)  
German 4300 (550): Senior Seminar in German: Culture Studies, Social and Intellectual History  
German 4350 (new): Senior Seminar in German Studies: Culture Studies, Social and Intellectual History  
German 4351H (590H): Religion and Society: German Reflections on Secularization (GEC)  
German 4600 (630): Senior Seminar in German: Linguistics/Language  
German 4602 (303): German for the Professions II  
German 4603 (new): Translation II  
German 4650 (new): Senior Seminar in German Studies: Seminar in German Linguistics  
German 4670H (670H) Cinema and the Historical *Avant Garde*  
German 4998: Undergraduate Research Projects  
  
German 4998H: Honors Undergraduate Research Projects  
German 4999 : Undergraduate Research Thesis  
German 4999H: Honors Undergraduate Research Thesis  
  
German 5193 (693): Individual Studies  
German 5194 (694): Group Studies  
German 5797 (697): Study at a Foreign Institute

## German Minor Advising Sheet (Semesters)

A German minor consists of 15 units of coursework beyond German 1103. One course taught in English is allowed. (E = taught in English)

### Required (6 units):

German 2101 Texts and Contexts I (=3 units)

German 2102 Texts and Contexts II (=3 units)

### Electives = Choose three (9 units):

German 2251 German Literature and Popular Culture (GEC; E)

German 2252H The Faust Theme (GEC; E)

German 2253 Magic, Murder and Mayhem (GEC; E)

German 2350 Introduction to German Studies (E)

German 2352 Development of Contemporary Germany: Dresden Yesterday and Today (GEC; E)

German 2367 German Literature and American Culture (GEC; E)

German 2798 Study Tours

German 3101 Texts and Contexts III: Historical Perspectives

German 3191 Internship

German 3252 The Holocaust in Literature and Film (GEC; E)

German 3253 The German Experience in North America (GEC; E)

German 3351 Democracy, Fascism, and German Culture (GEC; E)

German 3200 Topics in German Literature, Art and Film

German 3300 Topics in German Culture Studies, Social and Intellectual History

German 3600 Topics in German Linguistics/Language

German 3602 German for the Professions I

German 3603 Translation I

German 3999H Honors undergraduate research project

German 4194 Undergraduate Group Studies

German 4200 Senior Seminar in German: Literature, Art and Film

German 4250 Senior Seminar in German Studies: Literature, Art and Film

German 4252: Masterpieces of German Literature (GEC; E)

German 4300 Senior Seminar in German: Culture Studies, Social and Intellectual History

German 4350 Senior Seminar in German Studies: Culture Studies, Social and Intellectual History

German 4351H Religion and Society" German Reflections on Secularization (E)

German 4600 Senior Seminar in German: Linguistics/Language

German 4602 German for the Professions II

German 4603 Translation II

German 4650 Senior Seminar in German Studies: Seminar in German Linguistics

German 4670H Cinema and the Historical *Avant Garde* (GEC; E)

German 4998 Undergraduate Research Projects

German 4998H Honors Undergraduate Research Projects

German 4999 Undergraduate Research Thesis

German 4999H Honors Undergraduate Research Thesis

German 5193 Individual Studies

German 5194 Group Studies

German 5797 Study at a Foreign Institute

\* German 2350 "Introduction to German Studies" is a prerequisite to German 3x00, 4x00, and 4250.

\*\* German 3101 "Texts and Contexts III" and one additional 3000-level course or permission of instructor are prerequisite for German 4x00 and 4250

## **German Minor**

The Department welcomes students who are majoring in other departments and are also interested in completing a Minor Program in German. The Minor in German consists of a minimum of 24-26 credit hours beyond German 104, and can be designed according to the student's particular interest. We suggest, however, that all students who wish to minor in German complete German 201 and 301. Five of the credit hours for the minor can be fulfilled by completing a GLL GEC course taught in English; these credits can be overlapped with the College of Arts and Sciences GEC requirements. If you intend to complete a Minor program in German, please contact our [Undergraduate Studies Advisor](#).

**Conversion Quick Facts:**

**Requirements:** MA = 30 units; PhD = 50 units for a TOTAL of 80 units

**Courses:**

- German 6500 (703/703): Critical Tools and Approaches to Literature
- German 6600 (840): Intro to College Teaching of German
- German 8193 (993): Individual Studies
- German 8200 (960): Seminar in Literature and Literary Culture
- German 8300 (810): Seminar in Intellectual History and Cultural Studies
- German 8400 (672): Seminar in Film, Visual Culture, and the Performing Arts
- German 8500: Doctoral Colloquium
- German 8600 (980): Seminar in Linguistics and Applied Linguistics
- German 8999 (999): Dissertation Thesis

**Sample 5-yr Student Plan**

S1: 6500 6600 8200 = 9	S2: 8300 8400 8600 = 9	
S3: 8200 8300 8600 = 9	S4: 8200 8300 8400 = 9	M.A. Assessment <b>TOTAL= 36</b>
S5: 8200 8400 outside = 9	S6: 8200 8400 8193 =9	Candidacy Exam + 8193 = 3
8500 + 8999 = 6	8500 + 8999 = 6	
8500 + 8999 = 6	8500 + 8999 = 6	Defense + 8999 =3 <b>TOTAL 48</b>

**TOTAL = 84**

**Sample 3-year Scheduling Plan:**

Au: 6500 (6) 6600 (6) 8200 (10)* 8300 (10)* 8400 (10)* 8500 (12)	Sp: 8200 (12) 8300 (12) 8400 (12) 8500 (12) 8600 (12)	- Average enrollment with estimated 6 incoming students per year; * assumes that 6 students take a course outside of the Dept. in this quarter; - Year 4 will have only one 8200
Au: 6500 6600 8200 8300 8500 8600	Sp: 8200 8300 8400 8500 8600	
Au: 6500 6600 8200 8400 8500 8600	Sp: 8200 8300 8400 8500 8600	

## Draft German Graduate Program Revisions post 4/30/2010 Meeting.

1. All students will be admitted to the graduate program with the understanding that they will continue through the PhD.
2. During the May Session following their 4th semester, all students will be required to undergo an assessment, the successful completion of which will result in an M.A. degree. This assessment will be waived for students entering with an MA.
3. Students will take a Candidacy Exam in their sixth semester. Students must achieve a grade of B+ or better on this exam in order to be allowed to begin work on their dissertation. Students who enter the program with an M.A. will take the candidacy exam in their fourth semester.
4. Two classes will be required: 1) Ger 6500 "Introduction to German Studies; 2) Ger 6600 "Introduction to College Teaching of German." These two classes cannot be used toward fulfilling the category distribution requirement listed under point 5 below.
5. All other classes will be assigned to one of four categories and will be offered at the 8000-level: Ger 8200 "Seminar in Literature and Literary Culture"; Ger 8300 "Seminar in Intellectual History and Cultural Studies"; Ger 8400 "Seminar in Film, Visual Culture, and the Performing Arts"; Ger 8600 "Seminar in Linguistics and Applied Linguistics."
6. For each of their first two years in the program, students will be required to take at least one course in each category. In the third year, students are encouraged to choose coursework that deepens their engagement within two of these categories or allied subjects in order to create areas of special expertise. Students will meet regularly with their advisors in order to work out a feasible plan of study.
7. Classes will meet once weekly for 3 hours. As a rule, courses should be designed to meet the requirements of one category, though the scheduling committee and/or the graduate studies committee may determine that a course meets the requirements of up to two of the four categories. In the case of courses that meet two categories, students must declare which category they wish the course to fulfill. In advance of the quarter in which it is to be taken, students may petition the Graduate Studies Committee Chair to have an outside seminar satisfy a category requirement.
8. The GLL scheduling committee will ensure that enough courses in each category are offered every semester. The committee will plan ahead and make a call for needed courses before the annual scheduling meeting. Based upon submitted course descriptions and detailed syllabi, the committee will ensure that courses indeed meet the requirements for which they will be advertised.



9. Non-fellowship students will enroll in at least 3 classes every semester (9 units), except in their last semester of course work when they are required to enroll in only 2 courses. Fellowship students will enroll in at least 4 classes (12 unites) every semester.

10. Two of the three required semester courses must be taken within the Department. Students are encouraged, but not required to enroll in seminars offered by other departments for their third course. Students are also encouraged to pursue a graduate minor, interdisciplinary specialization or certificate.

11. Graduate students may enroll in 5000-level courses (mixed graduate/undergraduate), but only as an overload.

12. Students are required to write a minimum of 6 seminar papers in order to qualify for the candidacy exam. Students can select in each seminar whether to complete the seminar requirements by writing a seminar paper or by taking a final exam. Students entering with an MA are required to write four seminar papers.

13. Students who advanced to ABD status following the PhD Candidacy Exam are required to register in a faculty-led doctoral colloquium each semester following the exam.

14. Pre-Candidacy students will complete the Department's Annual Progress Checklist, noting seminar-paper titles, awards and activities of which the graduate faculty should be aware. ABDs will submit to their advisors at the beginning of spring quarter a one-page Progress Report and a current CV. Advisors will append to these materials a brief assessment of the student's progress.